##

**New Mexico Chapter – Albuquerque, New Mexico**

**Executive Board Committee Meeting Minutes**

**Tuesday, October 5, 2021**

**5:00 PM-6:00 PM**

**Zoom Meeting**

**Call In – (301)715-8592**

**Meeting ID: 825 6366 4488**

**Passcode: 416057**

**Attendance:**

|  |  |  |  |
| --- | --- | --- | --- |
| **President** – Bill White | AL | **Quorum Present?** | Y |
| **President Elect** – Tim Riley | TC | **Membership** | NA |
| **Vice President –** Tim Stirrup | AL | **Foundation** | NP |
| **Treasurer** – Gail Mattson | TC | **Los Alamos Section** | NP |
| **Secretary –** Jessica Bolduc | TC | **Pecos Valley Section** | NP |
| **Delegate** – Marc Evans | TC | **Zia Section** | NP |
| **Delegate** – Kelsey Forde | TC | **Newsletter Editor - Andrea Heacock-Reyes** | TC |

AL = At Location TC = Teleconferenced NP = Not Present

Note: All motions should include exact wording and names of those who move and second.

Call to order: 17:12

|  |  |  |
| --- | --- | --- |
| Topic 1 | **Meeting Minutes** | **Bill White** |
|  | * Read and approved
 |  |
| **Topic 2** | **Treasurer’s Report** | **Gail Mattson** |
|  | * Read and approved - 10/5/2021
* Report provided on 10/5/2021 attached on page 3
 |  |
| Topic 3 | **Vice President Report** | **Tim Stirrup** |
|  | * Recognize Mark Evans COVID -19 Leadership at October Technical Meeting
* Technical meeting - October
	+ Rio Bravo Brewing Company - Barrel Room
		- Provide additional tip to server - ASSP $20 - Motion from Tim Stirrup, Second Bill White, Motion passed.
	+ Kelsey Forde & Tim Stirrup - Parvati Consulting
	+ October 13, 2021
	+ Provide mileage reimbursement to Gail Mattson for Technical Meeting
* Technical Meeting - November
	+ Copper Canyon
	+ Sharron Jaramillo - SeedCrest
	+ November 11, 2021
* Technical/Member Meeting - December
	+ Membership appreciation event
	+ FoodBank Donation - with NMASSP Match
	+ Location - Zinc Wine Bar
	+ December 7th (check availability)
 |  |
| Topic 4 | Unfinished Business |  |
|  | * Carol Walker - CEUs
	+ Kelsey will follow-up with Exhibit for attendance list
	+ Note the potential for issues with upcoming PDC and CEUs due to slow response in 2021.
* Science Fair
	+ Tim Riley - Commit?
	+ Contact info for Central Regional Fair
* ROC
	+ Held in Utah - Bill attended
		- Region 2 - Virtual meeting for Tech meeting once for each chapter - “Super Duper Super Meeting”
* Leadership Conference
	+ October 21-22, 2021
	+ Virtual, no charge
* Newsletter
	+ Send messages incessantly until articles are provided.
 | Kelsey FordeBill White with Tim Stirrup and Tim RileyBill WhiteBill White with Jessica BolducBill White with Andrea Heacock-Reyes |
| **Topic 5** | **New Business / Roundtable** |  |
|  | * Delegate meeting
	+ By-law rolls discussion no consensus - no vote, proxy vote
* Invite Carol Walker to future Exec Meetings
 | Kelsey FordeMarc Evans |

Meeting Adjourned: 18:06

Next Executive Committee Meeting: November 2, 2021

Minutes respectfully submitted by Jessica Bolduc, Chapter Secretary, 10/6/2021.

Treasurer Report – Sept 30, 2021

|  |
| --- |
| **9/30/2021 - update** |
| (Outstanding Checks) | $0.00  |
| SACU Checking | $12,433.89  |
| SACU Savings | $5,125.35  |
| SACU CD | $13,686.80  |
| **Total** | **$31,246.04**  |

September Transactions:

9/08/21              - $204.00 USPS

9/30/21              + $125.00  Dues

No Checks On Hold