**I’m Meeting Agenda**

**Tuesday, July 9, 2024**

**5:00 PM-6:00 PM**

**Zoom Meeting**

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| --- |
| **Attendance** |
| **Board Position/Name** |  | **Other Attendees** |  |
| **Past President** – Tim Stirrup | TC | **Los Alamos Section** |  |
| **President** – Kelsey Forde | TC | **Pecos Valley Section** |  |
| **President Elect** – Jessica Bolduc | TC | **Zia Section** |  |
| **Vice President –** Selina Santiago | TC |  |  |
| **Treasurer** – Hannah Duquemin | TC |  |  |
| **Secretary –** Hannah Duquemin | TC |  |  |
| **Advisor** – Tim Riley | TC |  |  |
| **Advisor** – Tim Stirrup | TC |  |  |
| **Editor -** AndreaHeacock-Reyes | TC |  |  |
| **Quorum Present (5 *board members)*?** | Yes |  |  |

AL = At Location TC = Teleconferenced NP = Not Present

Note: All motions should include exact wording including name of who proposed and name of who second.

| Topic # | **Agenda Item** | **Name** |
| --- | --- | --- |
| 1 | **Previous Meeting Minutes – Review & Approval** | **All** |
|  | Motion – Kelsey, Second – Jessica, passes unanimously |  |
| **2** | **Treasurer’s Report**  | **Kelsey/Hannah** |
|  | Financial Report (as of 06/26/2024):Checking Account - $29,641.50Savings Account - $2,118.4548 Month Certificate (matures in 2027) - $14,696.58$5,000.00 from NM ISSS for Sponsorship in support of the NM ASSP PDC has been received. President-Elect to work with Bank to obtain a reimbursement check for $26,193.14 paid to Sandia Casino by Parvati Consulting on 05/06/2024 in support of the 2024 NM ASSP PDC. (K. Forde 06/26/2024)Working through PayPal Claim to recapture $325 for 2-Day PDC Registration fees. (J. Bolduc 07/08/2024) |  |
|  | Bank meeting at 7/19, Kelsey, Jessica, Hannah, SelinaAccount updates, payment to Kelsey, cash out CD |  |
|  | **President Report** | **Kelsey** |
|  | * Incoming/Outgoing Officers
* Officer Training (Online)
* COMT (previous & new)
 |  |
| 4 | President-Elect Report | **Jessica** |
|  | * Technical Meetings (2nd Thursday)
	+ July - Technical Mtg & Officer Induction
		- Eugene Santiago to discuss Electrical Safety?
	+ August - TBD
 |  |
| 5 | **Vice President** | **Selina** |
|  | * **Intro**
 |  |
| 6 | **Newsletter** | **Andrea** |
|  | * Need content by 15th for release by end of month
 |  |
| 7 | **Advisory Group** | **Tim R./Tim S.** |
|  | * PDC advice
* Reduce food costs if possible
* Tim to look at dates at Sandia Casino
* Management company to find sponsors for PDC
 |  |
| 9 | **Secretary** | **Hannah** |
|  | Old Business:* PDC Follow-up – Dates for Sandia Casino
* Learning partnership with Columbia University

New Business:Other:Next Meetings:* Technical Meeting – TBD
* EC Meeting – August 6, 2024 (@ Safety 2024)
 |  |
| **10** | **Roundtable** | **All** |
|  | * Region II meetings
* ROC meetings
* Officer dues – hold as a standing item in old business
* Officers hold receipts till financial situation can be fully assessed
* Andrea dues prioritized
 |  |

Time Meeting Called to Order: \_\_\_\_\_\_5:00 MT Time Meeting Adjourned: \_\_\_\_\_\_5:54 MT